**Guidance Notes**

**Choosing your Universities**

1. Wherever possible, you are strongly advised to put down five choices of partner university, as this will maximise your chance of being awarded a place.
2. Wherever possible, you should always put a mixture of Worldwide and Erasmus exchanges. Erasmus exchanges are subject-specific so have less competition, whilst Worldwide exchanges are open to a wide-variety of degree programmes.
3. For question 8, we want you to show that you have considered such things as the cost of living in the host country and your budget whilst studying abroad.

**What We’re Looking for in an Application**

1. **Students who will be ambassadors for the University of Liverpool**. Exchanges are based on balances, so we need students to come to Liverpool on exchange too. In order for this to happen, we need you to show why you’ll be a good ambassador for the University and how you could promote us as a study abroad choice.
2. **Students who will make the most of their time abroad**. We want students who are going to use their Study Abroad period as a fantastic opportunity to develop themselves culturally, personally and academically. Remember, you still need to pass all your exams whilst studying abroad, so if you’re intending to spend the whole time travelling or partying, then Study Abroad is not for you.
3. **Students who have considered the host universities and countries carefully**. We want students to pick the best study abroad options for their personal development, enhancing their degree and for their budget. So we want you to show that you have considered your (up to) 5 choices carefully and can show how they fulfil these criteria.

**Academic Requirements**

1. Although the awarding of a place on the Study Abroad scheme is influenced mostly by your application form, you will also need to achieve an academic minimum in your Semester 1 exams (and maintain this throughout the year). The academic minimum is set by your department and can range from 55%-70%. Some departments may also have module specific requirements. If in doubt, please contact the [Student Exchanges Team](mailto:goabroad@liverpool.ac.uk).
2. Suitable partner universities must always be approved by your academic department (or departments for Combined Honours/Joint Honours degrees). Wherever possible, we have identified any subject-specific restrictions on partner universities, but we cannot guarantee that every choice you put down is suitable. We’ll liaise with academic departments in any cases where the suitability of a partner has not already been identified, but your academic department’s decision is final.

**Other Important Notes**

1. The availability of any particular partner, and the number of places available at that partner change year on year. We will do our best to identify any partnerships that will be closed for the academic year as early as possible in Semester 1.
2. Studying abroad is popular and a competitive process, so, even though we’d like to, we can’t guarantee everyone a place. If you’re not successful, look out for emails about other options such as [Study China](http://www.studychina.org.uk/pages.php?id=1) and [Study India](http://www.studyindia.org.uk/).
3. Remember, Erasmus agreements are subject-specific and can only be applied for by students studying for a degree in that subject area.
4. Worldwide exchanges are not open to students of Medicine, Veterinary Science or Dentistry
5. The Student Exchanges Team’s decision on the allocation of places is final and there is no right of appeal

**Initial Application Form for Study Abroad**

Please return to the Student Exchanges Team, via email to [goabroad@liv.ac.uk](mailto:goabroad@liv.ac.uk).

Deadline to return your application: **31st January**

**Please read the Guidance Notes before filling in the application form**

|  |  |
| --- | --- |
| 1. Your name |  |
| 2. Your student number |  |
| 3. Your degree title |  |
| 4. Your Liverpool student email address |  |
| 5. Your Choice of Study Abroad and/or Erasmus University (in order of preference) | 1.  2.  3.  4.  5. |
| 6. Why are you interested in studying abroad and what do you think you’ll gain from it? (400 words maximum) |  |
| 7. Please tell us why you think you’d be an ambassador for the University of Liverpool. (200 words maximum) |  |
| 8. Please briefly explain why you have chosen those particular universities in question 5. (200 words maximum) |  |
| 9. Disability / Support Needs | Do you have a disability? Yes No  If yes, do you require support or reasonable adjustments whilst abroad?  Yes No |